

Beverly Hills Manners

Presents

"SUMMER MANNERS BOOT CAMP 3"

Monday, Wednesday & Friday

August 21st, 23rd & 25th

11:00am to 2:00pm

Registration Fee: \$450.00



Children participate in a comprehensive and fun-filled 3-session program that breaks down the manners mystique and shows why manners really do matter. Each day we dissect a relevant topic with an educational component, interactive exercises and practical application. In addition to each lesson, children will learn and practice the tools of the table during a multi-course luncheon dining tutorial.

Session #1: First Impressions & Smooth Introductions

It all starts with a positive first impression and a smooth introduction. This session addresses how we look, how we sound and how we behave. Topics cover posture and poise along with how to properly sit, stand and walk, appropriate attire, hygiene and grooming, as well as vocabulary, speech and diction. We will review meetings and greetings with an analysis of the formal and informal forms, titles of address, world-class handshaking, eye contact and smiling.

Session #2: The Art of Communication

The second session takes an in-depth look at the power of our words whether written, spoken or electronically transmitted. Basic speaking and listening skills and verbal vs. non verbal language are reviewed, as well as telephone etiquette and stationery correspondence. We complete the cycle by dissecting modern forms of communicating including cell phone etiquette, email etiquette, texting, Facetime and social media such as Instagram and YouTube.

Session #3: The Social Graces

The program concludes with a review of character-building qualities including respect, consideration, graciousness and honesty. General topics such as identifying attractive behavior, acting with refinement and applying tact and diplomacy are covered, as well as more specific topics including how to politely ask for something and giving a person the benefit of the doubt.

Dates & Times

August 21, 23 & 25

11:00am to 2:00pm

Location

Bedford & Burns Restaurant

369 North Bedford Drive

Beverly Hills

(310) 273-8585

Dress Code:

Please come dressed to class
in your party attire.

No jeans or sweat suits.

No flip flops please.

Contact Information

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BEVERLY HILLS MANNERS

dare to be polite

"SUMMER MANNERS BOOT CAMP 3" ENROLLMENT FORM

Program Dates: _____

Child's Name: _____ Age: _____

School: _____ Grade in Fall: _____ DOB: _____

Parent(s) Name: _____

Address: _____

Telephone: _____
Home Work Cell

Email Address: _____

How Did You Hear About Us? _____

Emergency Contact Information:

Name: _____

Relationship to Child: _____

Phone Number(s): _____

INFORMATION ABOUT YOUR CHILD

BRIEF DESCRIPTION: _____

INTERESTS/AMBITIONS: _____

WHAT ARE THEIR STRENGTHS? _____

WHAT ARE THEIR WEAKNESSES? _____

WHAT WOULD YOU LIKE YOUR CHILD TO GAIN FROM THE 3-DAY CAMP? _____



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Credit Card Payment Authorization Form

Sign and complete this form to authorize Beverly Hills Manners, Inc. to debit your credit card listed below. By signing this form you give us permission to debit your account for the amount indicated, plus a 3% surcharge, before, on or after the indicated date.

Please complete the information below:

I _____ authorize Beverly Hills Manners, Inc. to charge my credit card account
(Full Name)

indicated below for _____ on this _____. This payment shall confirm
(Amount) (Date)

registration in _____.
(Class/Program Name)

Billing Address _____

Phone# _____

City, State, Zip _____

Email _____

Account Type: Visa MasterCard

Cardholder Name _____

Account Number _____

Expiration Date _____

CVV2 (3 digit number on back of Visa/MC) _____

SIGNATURE _____

DATE _____

I authorize the above named business to charge the credit card indicated in this authorization form according to the terms outlined above. This payment authorization is for the goods/services described above, for the amount indicated above only, and is valid for one time use only. I certify that I am an authorized user of this credit card and that I will not dispute the payment with my credit card company; so long as the transaction corresponds to the terms indicated in this form.

RELEASE OF LIABILITY

I hereby agree to hold harmless and indemnify Beverly Hills Manners, Inc. ("BHM") officers, directors, administrators, vendors and employees from any liability related to any and all Beverly Hills Manners activities and programs. I hereby acknowledge the existence of the implied risk associated with all programs for children and the areas where such activities and programs take place.

Beverly Hills Manners is committed to providing a safe and secure environment for all children. In the event of injury or illness, BHM will make every effort to contact parents, but if such contact is not forthcoming, BHM owners will be compelled to use their best judgement with regards to the health and safety of the children. Any such treatment or care shall be rendered at parent(s) expense. Parent(s) hereby indemnify BHM and any administrator, vendor or employee from any liability because of the exercise of such consent. Parent(s) agree that BHM shall not be held liable for any accident or injury.

Parent/Guardian Name (Print): _____

Parent/Guardian Signature: _____