

Beverly Hills Manners

presents

Modern Manners for Adults



Select a Monday

9/25, 10/16 or 11/20

7:00pm to 10:00pm | \$195 per person

Fed up with the insensitivities of others? Irritated by life's little annoyances? Baffled by the behavior of some of your nearest and dearest? Heaven knows we cannot control those around us, but we certainly can be held accountable for our own actions and choice of words. What we say and what we do matters and has a profound impact that reverberates throughout the universe.

"Modern Manners for Adults" takes a comprehensive look at the tools we should employ to ensure we always put our best foot forward. From making a positive first impression, to knowing how to introduce ourselves and conduct a simple conversation. Add a touch of refinement and polish, while reviewing the most common etiquette challenges and dilemmas in a safe and non-judgmental environment.

No etiquette class would be complete without a multi-course dinner, a taste of wine and stimulating conversation.

Program highlights include:

- ⦿ Making Positive First Impressions
- ⦿ Poise, Posture & Confidence
- ⦿ Grooming, Wardrobe & Personal Style
- ⦿ Fluid Social Introductions
- ⦿ Handshaking, Eye Contact & Smile
- ⦿ Language & Vocalization Exercises
- ⦿ Common Courtesies
- ⦿ Conversation Techniques
- ⦿ Cell Phone Etiquette
- ⦿ Netiquette (Email, Texting, Face Time & Skype)
- ⦿ Social Media Manners (FB, Twitter, YouTube & Instagram)
- ⦿ The Art of the Handwritten Note
- ⦿ Fine Dining Skills & Table Manners

Date & Time

Select a Monday
9/25, 10/16 or 11/20
7:00pm to 10:00pm

Location

Bedford & Burns
369 N. Bedford Drive
Beverly Hills
(310) 273-8585

Dress Code:

Please come dressed in appropriate attire for class. Avoid casual clothing please.

Parking

Metered or Garage Parking
Available

Contact Information

Lisa Gaché
Beverly Hills Manners™
310.276.9078 ph
310.467.1211 cell
lisa@beverlyhillsmanners.com
www.beverlyhillsmanners.com

ENROLLMENT FORM—MODERN MANNERS FOR ADULTS

Program Date: _____

Name: _____

D/O/B: _____

Profession: _____

Address: _____

Telephone: _____
Home Work Cell

Email Address: _____

How Did You Hear About Us? _____

Emergency Contact Information:

Name: _____

Relationship to Participant: _____

Phone Number(s): _____

I would like to purchase a signed copy of Beverly Hills Manners: Golden Rules from the World's Most Glamorous Zip Code by Lisa Gaché for \$14.95 each. Quantity ____ Not at this time**

Please add this amount to your registration. All pre-purchased books available for pick up on date of scheduled class.**

INFORMATION ABOUT YOURSELF

BRIEF DESCRIPTION: _____

INTERESTS/AMBITIONS: _____

WHAT ARE YOUR STRENGTHS? _____

WHAT ARE YOUR WEAKNESSES? _____

WHAT WOULD YOU LIKE TO GAIN FROM THIS CLASS? _____



BEVERLY HILLS MANNERS

— *dare to be polite* —

Credit Card Payment Authorization Form

Sign and complete this form to authorize Beverly Hills Manners, Inc. to debit your credit card listed below. By signing this form you give us permission to debit your account for the amount indicated, plus a 3% surcharge, before, on or after the indicated date.

Please complete the information below:

I _____ authorize Beverly Hills Manners, Inc. to charge my credit card account
(Full Name)
indicated below for _____ on this _____. This payment shall confirm registration in
(Amount) (Date)

(Class/Program Name)

Billing Address _____

Phone# _____

City, State, Zip _____

Email _____

Account Type: Visa MasterCard

Cardholder Name _____

Account Number _____

Expiration Date _____

CVV2 (3 digit number on back of Visa/MC) _____

SIGNATURE _____

DATE _____

I authorize the above named business to charge the credit card indicated in this authorization form according to the terms outlined above. This payment authorization is for the goods/services described above, for the amount indicated above only, and is valid for one time use only. I certify that I am an authorized user of this credit card and that I will not dispute the payment with my credit card company; so long as the transaction corresponds to the terms indicated in this form.